

**TECHNICAL PANEL**  
**of the**  
**Nebraska Information Technology Commission**  
Tuesday, March 13, 2012, 9:00 a.m.  
Varner Hall - Board Room  
3835 Holdrege St., Lincoln, Nebraska  
**MINUTES**

**MEMBERS PRESENT:**

Walter Weir, CIO, University of Nebraska, Chair  
Jayne Scofield, Alt. for Brenda Decker, CIO, State of Nebraska  
Michael Winkle, NET

**MEMBERS ABSENT:** Christy Horn, University of Nebraska and Kirk Langer, Lincoln Public Schools

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

Mr. Weir called the meeting to order at 9:05 a.m. There were three voting members present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the NITC website and [Nebraska Public Meeting Calendar](#) on February 23, 2012. The agenda was posted to the NITC website on March 9, 2012. A copy of the Open Meetings Act was posted on the South wall of the meeting room.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF FEBRUARY MINUTES\***

**Mr. Winkle moved approval of the [February 14, 2012](#) minutes as presented. Mr. Weir seconded. Roll call vote: Scofield-Abstained, Winkle-Yes and Weir-Yes. Results: Yes-2, No-0, Abstained-1. Motion carried.**

**ENTERPRISE PROJECTS**

Skip Philson

**Project Closure\***

*OCIO - Enterprise Content Management System.* Kevin Keller from the Office of the CIO gave a final report presentation at last month's meeting. The project is completed. Mr. Winkle informed the panel that NET will be working with the ECM Project on media management.

*University of Nebraska and State College System - Student Information System and SAP.* This project is, for most purposes, a completed project. There is still an accessibility issue that is being addressed. Mr. Philson recommended closure of the project with the understanding that we will continue to monitor the accessibility issue.

**Mr. Winkle moved to recommend project closure for the OCIO - Enterprise Content Management System and University of Nebraska and State College System - Student Information System and SAP enterprise projects. Ms. Scofield seconded. Roll call vote: Scofield-Yes, Winkle-Yes and Weir-Yes. Results: Yes-3, No-0, Abstained-0. Motion carried.**

**Project Status [Dashboard](#) [[Addendum](#)]**

A late update from the Human Capital Management project was received and an addendum was distributed to members. For the Network Nebraska project, Mr. Rolfes has indicated the schedule is a

“red” light due to having to do a second round of RFPs and to having contracting issues to resolve on the project. The eRate deadline is March 20. Vendor contracts are now in place. The OCIO and NDE are working on getting information to schools for their approval.

## **STANDARDS AND GUIDELINES - RECOMMENDATIONS TO THE NITC**

### **NITC 5-101: Enterprise Content Management System for State Agencies (New)\***

Purpose: The purpose of this standard is to provide, to the extent possible, a single technical solution for State agencies:

- Capturing all types of content and storing content electronically;
- Converting and minimizing the number of paper documents the State maintains;
- Facilitate searching and retrieval of electronic documents;
- Retain and dispose of electronic documents based on established document retention policies;
- Improve efficiency and accuracy of exchanging information; and
- Unify document management in a single system to take advantage of economies of scale.

Mr. Becker reported that no comments were received and that the State Government Council has recommended approval of the standard.

**Mr. Winkle moved to recommend approval of NITC 5-101: Enterprise Content Management System for State Agencies. Ms. Scofield seconded. Roll call vote: Winkle-Yes, Weir-Yes, and Scofield-Yes. Results: Yes-3, No-0, Abstained-0. Motion carried.**

### **NITC 7-301: Wireless Local Area Network Standard (Revised)\***

Purpose: The purpose of this standard is to ensure that only properly secured and managed WLANs are deployed by agencies.

Mr. Becker reported that no comments were received and that the State Government Council has recommended approval of the standard.

**Ms. Scofield moved to recommend approval of the revised NITC 7-301: Wireless Local Area Network Standard. Mr. Winkle seconded. Roll call vote: Scofield-Yes, Winkle-Yes, and Weir-Yes. Results: Yes-3, No-0, Abstained-0. Motion carried.**

## **REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)**

Accessibility of Information Technology Work Group - Christy Horn. Ms. Horn was not present to report.

Learning Management System Standards Work Group - Kirk Langer. Mr. Langer was not present to report.

Security Architecture Work Group - Brad Weakly. The Work Groups have been working on public application and password standard; the data classification resource document; and the third party hosting standard. The FBI is doing cyber security conference meetings which will be held at the State Patrol Fusion Center. He invited the University of Nebraska to be part of the discussions.

Intergovernmental Data Communications Work Group - Tim Cao. Mr. Cao was not present to report.

## **OTHER BUSINESS**

IPv6. Mr. Becker asked if the Technical Panel still wanted to establish a Work Group or hold more discussions about this topic. It was discussed and decided to have an informational presentation at a future meeting.

**ADJOURN**

**Mr. Winkle moved to adjourn. Ms. Scofield seconded. All were in favor. Motion carried.**

The meeting was adjourned at 9:30 a.m.

The meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.